

**CABINET
14TH OCTOBER 2021**

PRESENT: The Leader (Councillor Morgan)
The Deputy Leader (Councillor Barkley)
Councillors Bailey, Harper-Davies, Mercer,
Poland, Rattray and Rollings

Councillor Seaton

Chief Executive
Strategic Director; Environmental and Corporate
Services
Head of Strategic Support
Head of Cleansing and Open Spaces
Head of Landlord Services
Head of Leisure and Culture
Organisational Development Manager
Leisure Contract and Business Manager
Democratic Services Officer (LS)

APOLOGIES: Councillors Bokor and Smidowicz

The Leader stated that this meeting would be recorded and the sound recording subsequently made available via the Council's website. He also advised that, under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, other people may film, record, tweet or blog from this meeting, and the use of any such images or sound recordings was not under the Council's control.

34. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

The following disclosures were made:

- (i) by Councillors Morgan and Rattray - interests in respect of item 12 on the agenda (Loughborough BID Ballot Vote) as Directors of Loughborough BID. They would leave the meeting during consideration of the item;
- (ii) by Councillors Barkley, Morgan and Poland – personal interests in respect of item 7 on the agenda (Strategic HR Contract) as Leicestershire County Councillors.

35. LEADER'S ANNOUNCEMENTS

No announcements were made.

36. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 1st July 2021 were confirmed as a correct record and signed. The minutes of the informal meeting on 16th September 2021 were also noted.

37. QUESTIONS UNDER CABINET PROCEDURE 10.7

No questions had been submitted.

38. AGENDA VARIANCE

Item 12 was considered first of the remaining items on the agenda.

Having declared interests, Councillors Morgan and Rattray left the meeting prior to the consideration of the following item.

39. LOUGHBOROUGH BID BALLOT VOTE

This item was chaired by Councillor Barkley.

Considered, a report of the Head of Leisure and Culture seeking to confirm the Council's position on the BID renewal ballot for a third term and approval for the Council to vote in favour of a third term of the BID (item 12 on the agenda filed with these minutes), together with an agenda supplement setting out a correct appendix to the report (Bid Fact Sheet – Final) (copy also filed with these minutes).

Councillor Seaton, Chair of the Scrutiny Commission, presented a report setting out the Commission's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Head of Leisure and Culture assisted with consideration of the report.

RESOLVED

1. that the proposal for the Council to vote 'Yes' for the proposed 3rd Term Business Improvement District (BID) for Loughborough be approved;
2. that authority to vote in the BID ballot on behalf of Charnwood Borough Council as the non-domestic ratepayer be delegated to the Section 151 Officer;
3. that the report of the Scrutiny Commission be noted.

Reasons

1. To ensure the Council complies with the requirement to vote in the BID ballot as the benefits outweigh the cost to the Council.
2. To enable an appropriate person to vote in the ballot for the business premises in the Borough for which the Council is liable for the non-domestic rates.

3. To acknowledge the work undertaken by and the views of the Scrutiny Commission.

Councillors Morgan and Rattray returned to the meeting.

40. MOTION ON NOTICE - GLYPHOSATE BASED HERBICIDES IN OPEN SPACES, PLAYGROUNDS AND PARKS

Considered, a report of the Head of Cleansing and Open Spaces in respect of a motion concerning Glyphosate-based herbicides in open spaces, playgrounds and parks referred by Council to Cabinet on 26th April 2021 (item 6 on the agenda filed with these minutes).

Councillor Seaton, Chair of the Scrutiny Commission, presented a report setting out the Commission's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

Councillor Ward, having submitted the motion, had stated that she did not wish to attend to address the Cabinet. Councillor Morgan stated that Councillor Ward had contacted him to ask whether information on the quantity of Glyphosate used by the Council each year could be made available to the public? The Head of Cleansing and Open Spaces confirmed that that information would be published on the Council's website.

The Head of Cleansing and Open Spaces assisted with consideration of the report.

RESOLVED

1. that the continued use of Glyphosate be approved;
2. that the use of Glyphosate be monitored on an ongoing basis;
3. that a further review of the use of Glyphosate is conducted prior to the extension or renewal of the Management of Open Spaces Contract; the initial term of the current contract expires in March 2024;
4. that the report of the Scrutiny Commission be noted.

Reasons

1. To ensure that the Council's open spaces are properly maintained at an affordable cost to residents.
2. To ensure that use the of Glyphosate by the Council is monitored and that the information on year by year usage is available to councillors.
3. To investigate the use of alternatives to glyphosate in the future and establish whether any of the alternatives are more viable.

4. To acknowledge the work undertaken by and the views of the Scrutiny Commission.

41. STRATEGIC HR CONTRACT

Considered, a report of the Strategic Director; Environmental and Corporate Services setting out options for the provision of the Council's Human Resources (HR) service, which also included Corporate Health and Safety support (item 7 on the agenda filed with these minutes).

The Organisational Development Manager assisted with consideration of the report.

RESOLVED

1. that a 2 year contract with Leicestershire County Council for the continued provision of the HR Service and Health and Safety Service based on the current terms and conditions be approved;
2. that authority be delegated to the Strategic Director; Environmental and Corporate Services to take actions necessary to enable an agreement with Leicestershire County Council for the continuation of the HR and Health and Safety Service to be signed.

Reasons

1. To ensure that there is continuity of HR and Health and Safety provision to the authority and to ensure that Charnwood Borough Council receives the best service possible.
2. To ensure that the contract can be signed in a timely manner to ensure continuity of service.

42. POLICY ON PETS IN COUNCIL ACCOMMODATION

Considered, a report of the Head of Landlord Services setting out a new Pets Policy 2021-2025 (Council accommodation) (item 8 on the agenda filed with these minutes).

Councillor Seaton, Chair of the Scrutiny Commission, presented a report setting out the Commission's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Scrutiny Commission was thanked for its pre-decision scrutiny of this matter and items earlier in the meeting.

The Head of Landlord Services assisted with consideration of the report.

Members of the Cabinet were concerned to ensure that the new policy was appropriately communicated, particularly to existing tenants, and that any data collected was necessary and useful. The discussion on this matter was noted by

officers and would be considered under the delegated authority set out in resolution 2. below.

RESOLVED

1. that the Pets Policy 2021-2025, attached at Appendix 1 to the report of the Head of Landlord Services, be approved;
2. that delegated authority be given to the Head of Landlord Services, in consultation with the Cabinet Lead Member for Public Housing, to make minor amendments to the Pets Policy 2021-2025;
3. that the report of the Scrutiny Commission be noted.

Reasons

1. To set out a policy on the keeping of pets in properties falling within the Housing Revenue Account.
2. To enable minor changes to be made to support the effective management of tenancies and estates in a way that is consistent with the Council's Scheme of Delegation.
3. To acknowledge the work undertaken by and the views of the Scrutiny Commission.

43. PROCUREMENT OF CONTRACTOR FOR ELECTRICAL REPAIRS, INSTALLATIONS, UPGRADES, REWIRES AND PERIODIC TESTING

Considered, a report of the Head of Landlord Services seeking approval to procure, through a framework, services sufficient to meet the Council's requirements for electrical works at properties within the Housing Revenue Account (item 9 on the agenda filed with these minutes).

The Head of Landlord Services assisted with consideration of the report.

RESOLVED that the Head of Landlord Services be authorised to commence a procurement exercise, identify a suitable framework, and subsequently award a contract for electrical works for a period of up to four years.

Reason

To meet statutory requirements for the maintenance of electrical installations and to deliver improvements at properties within the Housing Revenue Account, and to award a contract in a way that is consistent with the Council's procurement rules.

44. PROCUREMENT OF CONTRACTOR FOR REMOVAL OF ASBESTOS, REMEDIATION WORK AND DISPOSAL OF ASBESTOS CONTAINING MATERIALS

Considered, a report of the Head of Landlord Services seeking approval to procure, through a framework, services sufficient to meet the Council's requirements for asbestos removal at properties within the Housing Revenue Account (item 10 on the agenda filed with these minutes).

The Head of Landlord Services assisted with consideration of the report.

RESOLVED that the Head of Landlord Services be authorised to commence a procurement exercise, identify a suitable framework, and subsequently award a contract for asbestos removal for a period of up to four years.

Reason

To support compliance with the Control of Asbestos Regulations 2012 by having a suitably qualified contractor in place to deliver asbestos removal works at properties within the Housing Revenue Account, and to award a contract in a way that is consistent with the Council's procurement rules.

45. AWARD OF TOWN HALL PANTOMIME CONTRACT

Considered, a report of the Head of Leisure and Culture setting out the outcome of the tendering process, following a detailed evaluation of the tenders received for Loughborough Town Hall's Pantomime Contract (item 11 on the agenda filed with these minutes).

The Head of Leisure and Culture and the Leisure Contract and Business Manager assisted with consideration of the report.

RESOLVED

1. that the award of the annual pantomime contract at Loughborough Town Hall from 2022 to 2026 to company B be approved;
2. that authority for the Strategic Director; Commercial Development, Assets and Leisure in consultation with Nottingham City Council Procurement Team to award and enter into the contract be approved.

Reasons

1. To provide the highest quality and most economically advantageous offer for Charnwood.
2. To conclude the award of the Pantomime contract as required by the procurement process and timeframe.

NOTES:

1. The decisions in these minutes not in the form of recommendations to Council will come into effect at noon on Friday, 22nd October 2021 unless called in under

Scrutiny Committee Procedure Rule 11.7. Decisions in the form of recommendations to Council are not subject to call in.

2. No reference may be made to these minutes at the next available Ordinary Council meeting unless notice to that effect is given to the Democratic Services Manager by five members of the Council by noon on Friday, 22nd October 2021.
3. These minutes are subject to confirmation as a correct record at the next meeting of the Cabinet.