

Scrutiny Commission Work Programme

APPENDIX 1

**SCRUTINY COMMISSION WORK PROGRAMME TEMPORARILY REVISED UNTIL 30 NOVEMBER 2020
(Agreed Scrutiny Commission 1 June 2020, minute reference 6 2020/21)**

Responsible Body	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
Scrutiny Commission	10 August 2020 (standard item)	Questions under Scrutiny Committee Procedure 11.16	In response to the CfPS guidance to scrutiny during the Covid-19 pandemic, this existing function will be promoted to encourage public participation.			Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	10 August 2020 (standard item)	Recovery Cell Update	In response to CfPS guidance to scrutiny during the Covid-19 pandemic, one recovery cell will update at each meeting of the Scrutiny Commission (Community/Economic/Organisational)		Eileen Mallon/Simon Jackson/Helen Gretton	Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	10 August 2020 (if applicable, standing item)	Pre-decision scrutiny of any specific financial matters to be considered by Cabinet		To ensure pre-decision scrutiny of any out-turn reports, virements and in-year service pressures, particularly when they are related to additional costs arising from decisions by other agencies to reduce services.	K.Widdowson (report) Lead Officer (meeting)	Agreed by SMB 23 January 2019 (see minute 31.2) (supports recommendation of Budget Scrutiny Panel Jan 2019).

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Scrutiny Commission	10 August 2020 (standing item)	Cabinet items for pre- decision scrutiny		To allow identification of items from the latest Key Decisions Notice for pre- decision scrutiny by the Commission.	K.Widdowson (report) Lead Officer (meeting)	Items may also be determined by the Chair and Vice-chair in consultation with the Democratic Services Manager. Further items may also be added following publication of the Cabinet agenda.
Scrutiny Commission	10 August 2020 (standing item)	Pre-decision scrutiny – Cabinet Response		To consider the response of Cabinet to recommendations by the Commission on pre- decision scrutiny items.	K.Widdowson (report) Lead Officer (meeting)	Scrutiny Commission
Scrutiny Commission	10 August 2020	EXEMPT - Review of Leisure Centre Agreement			Sylvia Wright/Rob Mitchell	Agreed Scrutiny Commission 1 June 2020 EXEMPT min ref 1 2020/21
Scrutiny Commission	14 September 2020	Pre-decision Scrutiny - Public Space Protection Order (PSPO) Loughborough Town Centre'	To consider approval to extend the Public Space Protection Order for Loughborough Town Centre, following consultation.		Julie Robinson	Agreed Scrutiny Commission 6 July 2020 min ref 27 2020/21

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Scrutiny Commission	14 September 2020	Audit Committee Update	CfPS guidance to scrutiny during the Covid-19 pandemic recommends that the relationship between scrutiny and audit be strengthened. Following the Annual Council appointments this matter will be reviewed and a report setting out the approach will be produced.			Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	September/October 2020	Review of Scrutiny Function Suspensions	To review the impact of the pandemic on scrutiny and to decide whether the suspension of panel work and directorate based committees should remain.			Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	To be programmed	EXEMPT ITEM – Pre-decision scrutiny- Building Control Alternative Service Delivery Project		Pre-decision scrutiny item.	Richard Bennett	Item deferred from January meeting of the Commission.

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Scrutiny Commission	To be programmed	PROVISIONAL Private Sector Licensing Scheme Update		In the event that HPRRS Scrutiny Committee does not review the report due to timing issues, and had not already reviewed the report in March 2020.	Alison Simmons	Agreed by the Commission at its meeting on 13th January 2020
Scrutiny Commission	November 2020 (Standing item)	Scrutiny Work Programme and Requests from Scrutiny Committees		<p>To review the Commission's Work Programme.</p> <p>To consider the Scrutiny Work Programme in its entirety to ensure the Commission's role in managing that programme is undertaken.</p> <p>To consider any requests from scrutiny committees that items be added to the work programme which are not within their own remit or that scrutiny panels be established.</p>	<p>K.Widdowson (report)</p> <p>Lead Officer (meeting)</p>	
Scrutiny Commission	November 2020 (standing item)	Progress with Panel Work		To review progress with Scrutiny Panels.	K Widdowson	

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Scrutiny Commission	November 2020	Draft Annual Scrutiny Report 2019-20 (annual item – April)			Dem Services Manager	Agreed Scrutiny Commission 1 June 2020, min ref 12 2020/21
Scrutiny Commission	To be programmed	Children and Families Wellbeing Service Update	To provide an update of the service at Leicestershire County Council which was reviewed by the Neighbourhoods and Community Wellbeing Scrutiny Committee on 10 March 2020.			Agreed Scrutiny Commission 1 June 2020, min ref 10
Scrutiny Commission	To be programmed	Air Quality Review and Assessment Report 2019		Update on the Council's Air Quality Plan for 2019.	Alan Twells and Lead Officer	Item deferred from 9 March 2020 at the Scrutiny Commission meeting on 10 February 2020. Deferred from 1 June 2020 following consultation with Chair and Vice Chair. Chair and Vice Chair agreed further deferment.
Scrutiny Commission	January 2021 (Quarterly)	Scrutiny Tracker		Allow the Commission to review the Scrutiny Tracker	Democratic Services Manager	Agreed by the Commission at its meeting on 13th January 2020.

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Scrutiny Commission	February 2021 (annual item)	Corporate Delivery Plan 2021/22		<p>Consideration of draft plan to ensure scrutiny input.</p> <p>Plan due to be considered by and agreed by Cabinet in March 2021.</p>	Leader/ R.Mitchell/S. Kinder	<p><i>*Short timescale between committee and Cabinet consideration.</i></p>
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Scrutiny Commission Work Programme

Formal Scrutiny Panels

Due to officer capacity there is an agreement that no more than 4 scrutiny panels (Formal and Express) should be convened during any given period.

Scrutiny panels currently suspended until 30 November 2020 (agreed Scrutiny Commission 1 June 2020, minute reference 5 2020/21).