

SCRUTINY COMMISSION – 13TH JANURAY 2020

APPENDIX 1

PROGRESS WITH PANEL WORK

The CfPS 4 Principles:

- Provides a ‘critical friend’ challenge to the executive – policy development, policy review and performance management.
- ‘Enables’ the voice and concerns of the public and its community to be heard.
- Independent and Member Driven.
- “Drives improvement” for the Local Authority.

Proposals for scrutiny from Members are welcome, whether on the appropriate committee or not; outside bodies; and the Charnwood residents.

This will be a living document, so as new ideas and proposals arise, they may take priority over proposals that have been on the list for a longer period.

Only 4 panels (express or full panel) can be held at any one time, so timings will need to take account of this. Informal meetings will be conducted without Democratic Service officer time and can therefore be run concurrently.

Directorate	Scrutiny Type	Topic	Scope	Terms of Reference	Timing
CS	Formal	Generating commercial income/ surplus	To identify areas where our income could be maximised, or further improved.	Peer councils	5 Nov (informal) 28 Nov 23 Jan 5 March
CS	Formal	Digitalisation and transformation of services	This is a panel to determine how we go about inserting a personalised front end to our website, so that	Outside bodies who already have this facility.	Pending the receipt of additional

			<p>individual residents can log in, book; order; complain; compliment; and pay for services and can immediately see what their status is for all the services and payments they have with the council. This is to promote the 80:20 rule, that 80% of residents will be able to carry out all their transactions with the council through this route, while the remaining 20% who cannot will have better access to people and facilities who are freed up from dealing with residents who would be better served helping themselves.</p> <p>To identify options and costs. To identify economies of scale and potential savings.</p>	<p>Councils who have this facility.</p> <p>IT and CRM (Customer Relationship Management) companies.</p> <p>Individuals with skills in this area.</p> <p>Our current key partners such as Capita and Serco to understand how they will integrate their services.</p>	<p>information.</p> <p>Potential start date Feb 2020.</p>
CS	Formal	Budget Scrutiny	<p>To closely review all aspects of the proposed budget for the following year and to monitor the performance of the budget from the previous year. Identify areas where improvements could be</p>	<p>Interview Lead Members and CMT for each department.</p>	<p>25 Sep 4 Dec 8 Jan</p>

			made, including reviewing capital projects which have been proposed many years ago but have not yet been taken up.		
CS	Formal	Future of Local Government in Leicestershire	There is a need to undertake fact-finding research into the impact of unitary government proposals on residents, businesses, the voluntary sector, employees and Parish/Town Councils.		Postponed until a later date. Options report from the County Council anticipated end February 2020. Matter to be then referred to the Cabinet.

Directorate	Scrutiny Type	Topic	Scope	Terms of Reference	Timing
HPRRS	Informal	Parking enforcement enhancement	See DRAFT scoping document at appendix 2		Jan to April 2020
HPRRS	Informal	Funding for small businesses	[Further detail needed from the Member who raised this topic.]		Feb to April 2020

Directorate	Scrutiny Type	Topic	Scope	Terms of Reference	Timing
NCW	Informal	Waste services and waste management	<p>To understand the current position of national policy on waste management and what issues/ opportunities this presents for the council in future years.</p> <p>Establish what practices are in place in other councils that have a higher recycling rate than CBC.</p> <p>Reference: Letsrecycle.com puts CBC 135th in the league table for overall performance 2017/18 with 45.5%. Rushcliffe are 80th at 50.2%.</p> <p>Are there any specific actions CBC could take to improve the recycling rate?</p> <p>Trial on waste management being undertaken at North West Leicestershire District Council to be investigated.</p>	<p>Peer councils, such as Rushcliffe.</p> <p>Key partners such as Serco and Leicestershire County Council.</p>	Autumn 2019
NCW	Express	Child mental health and obesity.	<p>What steps can be taken by CBC to assist in supporting our children with mental health difficulties and in</p>	<p>Interview key stakeholders and charities. Meet with Public Health</p>	Autumn 2020

			tackling obesity in the young.	representatives and County Council lead.	
NCW	Informal	Combatting Loneliness	<p>Undertake desk based and interviewing research to understand what the level of loneliness is in the Borough currently and in what age groups. Identify activities already undertaken by the council to combat loneliness. What can be done to promote these facilities with hard to reach groups?</p> <p>Identify specific actions that could be undertaken by CBC to combat loneliness that are not currently being undertaken. What actions/ discussions could we have with our partners to support this project?</p>	<p>Seek residents' individual views through social media and press. Interview local charities and support groups. Interview Leicestershire County Council Adult Social Care representatives and CAMHs.</p>	Autumn 2020
NCW	Formal Panel	Promoting Tourism in Charnwood	<p>Identify our key attractions to the area, both physical buildings and special events. What is CBC doing to promote and support these venues/ events? What else could be done? Do we have a unique selling</p>	<p>Approach and/ or interview peer councils to see what they do. Look at specific events around the country to see if they could be adapted for CBC, e.g.: Congleton Makers</p>	Autumn 2020

			<p>point that we are not exploiting? How do people travel to the area? Where do they stay? What specific actions could CBC take to encourage more people to visit the area; spend more money on local businesses; and to stay for a longer period?</p>	<p>Market, or Stockton on Tees Comedy Festival.</p>	
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